

## Terms and Conditions for Guest Registration at Mollymook Shores Motel

1. You (our guest) agree that you will pay us (Mollymook Shores Motel) the room rate for each day of your stay and any additional charges up until the time you advise that you have departed from our rooms.
2. You agree that any charge for services to you, not billed at the time of your departure, may be added to your account for settlement as arranged or may be charged to the same credit card used to pay the account at the time of departure or to the credit card used to guarantee payment of your account.
3. You agree that checkout time is 10.00am on the date shown for your departure unless we (Mollymook Shores Motel) agree to another time.
4. You agree departure after that time may incur additional room charges.
5. You agree that we may apply a charge if your required check-in time requires us to keep the room empty on the previous day.
6. You agree to advise us of any change in the number of persons using the room and agree to pay any additional charges for additional persons not included in the number stated at the time of registration.
7. You agree you are and remain personally liable to pay the total amount due on departure unless prior settlement arrangements have been accepted by us. If the settlement arrangements have not been met within 30 days of departure you agree to pay the total amount due on receipt of our invoice.
8. You agree to pay us for any loss or damage to the room or equipment in the room during period of use. This includes any additional cleaning or repair costs incurred as a result of smoking in the room.
9. Disruption or disturbance to any other motel guests will not be tolerated. Management will intervene to solve these issues, and this may lead to extra room charges and possible eviction from the motel.
10. You agree to return the key for the room at the time of your departure and agree to pay a charge for the replacement of keys you lose or fail to return same.
11. You agree any monies or other valuables, goods or vehicles that belong to you, brought in or to the rooms, grounds or carpark remain your responsibility and we are not responsible for their safekeeping.
12. You agree that you will not make any claim against us for any damage or loss to your goods or valuables, regardless of how or where the loss or damage occurred.
13. You agree that regardless of your length of stay there is no tenancy or other rights created under any Landlord of Tenant laws and there are no such laws that apply to your stay. We grant you a license to stay in our rooms and you agree that we may terminate the license at any time without giving you a reason.

We adhere to the National Privacy Principles relating to the collection of personal information. Information collected from you on this registration card is required either to meet the requirements of State legislation regarding the maintenance of a guest register, for fire safety reasons, for billing purposes and to market our services to you. If you do not provide us with this information, we may be unable to provide you with accommodation. We will make this information available where required by law or to enforce our collection of amounts owing by you. You must advise us if any details on this registration card are incorrect. Personal information collected during your stay will be retained for the length of time necessary to comply with taxation and accounting requirements (usually seven years). You may request access to personal information we hold about you. We may recover our costs of providing this access to you. A charge will be levied if a copy of this paper registration card is required after six months of your departure. Copies (other than electronic data) are generally not available after two years. We will not knowingly permit any misuse of this data. We will adhere to our Industry Association standards for use of any personal information.

